

## St. Mark's C.E. Primary

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**Sent:** 22/09/2016 16:06:13  
**Subject:** Further Information re Access to School during Staircase Renovation Work

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Dear Parent/Carer,

**Further to information provided in our email yesterday regarding arrangements during the renovation work on the Year 5 and 6 staircase, please could we ask you to take the time to read the following additional information:**

From Monday 26<sup>th</sup> September the main gates to the school will be closed from **9:15am-3:15pm** each day until ALL building work is complete. The pedestrian gate adjacent to the main school gates will be open as usual.

In addition, the double gates to the playground will be open to allow the Upper Junior classes to move between the playground and the School Hall entrance at the start and end of the school day.

Finally, can we ask all parents who may come to drop off/collect children at WASP during the school day to ensure the single gate to the junior playground is shut behind them at all times when both entering and exiting the playground. Please **DO NOT** prop the gate open.

Can I once again thank you in advance for your attention and co-operation. It is sure to take a little while for the change of routine to become the norm for the Key Stage 2 children but we've every confidence that after a week or so everyone will have suitably adjusted.

Yours sincerely

**Mr D Kay**  
**Headteacher**