

## St Mark's C of E Primary School

### PTA AGM

8<sup>th</sup> October 2018

#### Attendees

Lisa van Damms (Chair)	Andrea Oakes	Jen Hutchinson
Mr Kay	Linda Summers	Sarah Maplesden
Mrs Mansfield	Stacey Monaghan	Kate Delves
Anna Singh	Lisa Hannel	
Jo Glynn	Susannah Cahill	

#### Summary

Lisa thanked all the participants for attending. She commented that 2017 / 2018 had been another successful year for the PTA, both in terms of monies raised and the continuing efforts to support community events that benefit the school family and wider groups, such as charities.

Lisa highlighted that the PTA continues to struggle in terms of the number of active members it has. Whilst the PTA is well supported at its events by volunteers and attendees, there is still limited help when it comes to organising and running the events themselves. Lisa mentioned that the PTA has looked at ways to increase participation by introducing the 'Friends of St Mark's PTA' Whatsapp group, but still struggles to attract people to meetings and help with planning PTA activities. PTA members discussed introducing Class Reps to help encourage support for the PTA, and also suggested that we continue to promote what the PTA does and how the money raised is being spent to try and encourage wider participation.

#### Appointment of positions

The following people were appointed to the listed PTA roles:

Lisa van Damms	Chair	Jo Glynn	Treasurer
Anna Singh	Vice Chair	Susannah Cahill	Secretary
Andrea Oakes	Vice Chair	Linda Summers	Vice Secretary

Lisa stated her intention to stand-down as PTA Chair from Easter 2019 and asked for volunteers to consider taking on this role. Jo Glynn also stated that, having been Treasurer for 6 consecutive years and having only 2 more years left at School until her daughter leaves, it would be worth looking to find a volunteer to fill the Treasurers post ahead of the 2019 / 2020 academic year.

#### 2017 / 2018 Accounts

Jo provided a summary of the 2017 / 2018 PTA accounts. Jo stated that the PTA started the academic year with £17,000 in the bank. Over the course of the year, the PTA spent £17,000, with the majority of that money spent on resources for School, including outdoor play areas. As advertised, half of the money raised at the 2018 PTA ball (£2,500) was donated to the Once upon a Smile charity and a donation was also made from the Easter Egg Hunt to the Bubbalo Baby Bank.

During the course of the 2017 / 2018 academic year, the PTA raised £16,000. All members commented on how well the PTA events themselves are supported by parents and carers, and they wished to extend their thanks to all those that came and helped raise such a fantastic amount of money for the School.

## 2018 / 2019

Mr Kay reiterated how grateful he was to all the parents and carers that have attended PTA events and for helping to raise such an impressive amount of money. He then listed the items that the School plans to purchase with the monies raised during the previous academic year, as follows:

- £2,500 for new books, designed to support guided reading sessions across all year groups
- New PA / sound system for use in the Hall
- Redecoration of the School Hall, including the installation of a mural on the front wall
- £200 per class to supplement the cost of class visits and trips
- Money towards the Serenity Shed IT project
- New football / sports kits
- Project to commemorate School's 50<sup>th</sup> Anniversary
- PTA storage provisions

The PTA agreed to publicise and communicate how PTA money is being spent, so that parents and carers can see how their support makes such a significant difference to the School.

## 2018 / 2019 Calendar of Events

Lisa explained that 2018 / 2019 would be another busy year in terms of PTA events, with the following dates already in the diary:

- Quiz Night 5<sup>th</sup> October 2018 (held)
- KS1 and KS2 Disco 17<sup>th</sup> October 2018
- Christmas Fair 30<sup>th</sup> November 2018
- Easter Egg Hunt 20<sup>th</sup> April 2019
- Summer Fair 6<sup>th</sup> July 2019

Lisa mentioned that the PTA would continue to record the School Christmas productions and Summer Play if they had enough resource to do so.

Susannah mentioned that there had been a request from Reception parents to hold a Disco for the Early Years groups. Mrs Mansfield explained that this is better held in the Summer Term, as it can be overwhelming for the younger children at the start of the academic year. The PTA agreed to hold an Early Years disco in the Summer Term, but explained that they might need help from the parents / carers in that year group to make this happen.

## Support for PTA

The group recognised the amount of time and effort that went in to organising PTA events and discussed how more support could be secured to help with event planning and preparation. It was recognised that without more support, the current PTA would have to reduce the number of events it could hold. A decision was taken to introduce PTA Class Reps, to help encourage support from all year groups. The following Class Rep positions were allocated, as follows:

Year / Class Group	Rep
Nursery	Kate Delves
Reception	Jen Hutchinson, Sarah Maplesden
Y1	
Y2	Stacey Monaghan
Y3	Lisa Hannel
Y4	Stacey Monaghan

Y5	
Y6	

The PTA asked that Class Reps contact their year groups to see if any other parents would like to become a Rep / help support the PTA.

The PTA also agreed that they would try to arrange meetings with sufficient notice to enable all those that wanted to attend the chance to do so.

### Thanks

Finally, Mr Kay thanked Lisa for all her hard work and commitment in the role as PTA Chair, and expressed how thankful the School was to have such an active PTA Committee. He reiterated his thanks to all those who come along and support the PTA events, and hoped that 2018 / 2019 would be another equally successful year.

**Next PTA Meeting: 2<sup>nd</sup> November 2018, 9.15am, Worsley Old Hall**